

SCHAEFFLER

Logistics Guideline

Schaeffler's Logistics Requirements for Suppliers

Level: 2014/08



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1 Introduction

The requirements of the markets for logistics are constantly growing. The reduction in reaction times while flexibility also increases, the optimization of inventory and the reduction in handling are examples of the challenges in this area.

Against this background, the logistics processes in purchasing and procurement are becoming increasingly important. The objective of the customer (hereinafter referred to as "Schaeffler") is to structure these processes in close collaboration with the Suppliers and continuously improve them.

Implementing the points described below will help achieve this objective.

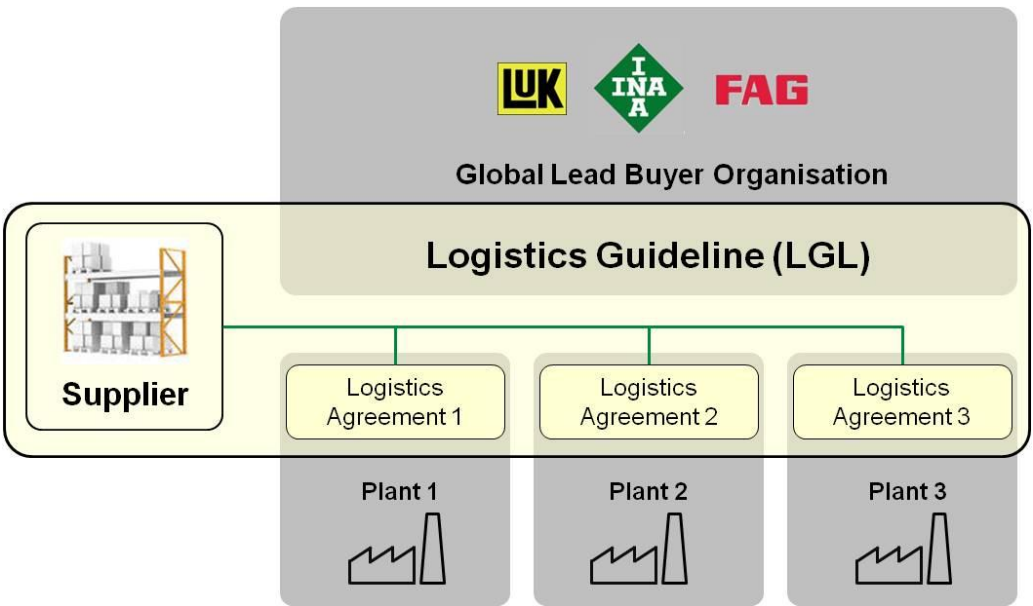
2 Scope of applicability

The Logistics Guideline (LGL) will serve as the basis for structuring and implementing logistic purchasing and procurement processes when external Suppliers supply Schaeffler companies and business locations. It shall be applicable worldwide.

Any additional requirements shall be agreed to in writing using the form entitled "Logistics Agreement (LA)" (see **Appendix A**).

Insofar as a Framework Agreement (FA) was signed or a Quality Assurance Agreement (QAA) and/or Schaeffler's conditions of purchase were agreed to, these agreements shall take precedence over the LGL.

The Supplier is also obligated to supply other companies belonging to the Schaeffler Group (i. e. Schaeffler AG and all companies in which the Schaeffler AG directly or indirectly holds a majority stake) in accordance with the provisions of this LGL. The supply contracts entered into between the Supplier and the respective company shall generate no claims or obligations for Schaeffler.



Relationship of Logistics Framework Agreement (LGL) and Logistics Agreement (LA)
Schaeffler

In individual cases an adjustment to the LGL is possible on a case-by-case basis. In particular, honoring special requirements of Schaeffler customers may make such adjustments necessary. These adjustments shall be made in coordination with the Supplier. The Supplier shall not unreasonably refuse these required or appropriate adjustments to the LGL.

3 General requirements for the Supplier and supplied products

The Supplier is obligated to observe and comply with the statutory, official or other legally binding provisions and directives that apply to him and his products, in particular with respect to applicable foreign trade and customs laws. This applies irrespective of the level in the supply chain that the Supplier occupies.

4 Capacity and flexibility

By providing adequate capacity (personnel, production facilities, raw materials, etc.), the Supplier will guarantee a secure supply of materials at all times, which also takes into consideration and compensates for fluctuations in requirements, including the supply of raw materials by pre-suppliers.

4.1 Procedure

To comply with the stated requirements, the Supplier is obligated to conduct capacity and resource planning on a regular basis and to provide evidence of same when necessary.

For this purpose, the Supplier will provide a regular reconciliation of requirements (forecasts, delivery schedules and individual orders provided by Schaeffler) with the available capacities for the short, medium and long term.

In the event of recognizable critical deviations, the Supplier shall contact Schaeffler proactively and without delay (self-disclosure) and reach an agreement on suitable measures.

In the event the Supplier is facing impending or existing capacity or supply bottlenecks, Schaeffler may require notification and demonstration of capacity and supply related figures (e.g. capacity, inventories, shift models, etc.). Schaeffler reserves the right to examine the capacities and ability to supply at the Supplier's site.

4.2 Flexibility in the volume production process

The flexibility requirements for supplying Schaeffler, which are applicable to the Supplier in individual cases, will be defined jointly with the Supplier in the document "Logistics Agreement (LA)" (see **Appendix A**).

4.3 Changes in production

The Supplier shall report changes in the production process (including volume-production startups and phase-outs) and production relocations as well as significant changes to the production site itself, to Schaeffler proactively and promptly. The changes must not be carried out until Schaeffler has provided approval.

Any plans for relocating production and/or for changes in the manufacturing process for spare parts requirements shall be announced at least six months in advance. For this purpose, the Supplier must submit detailed action plans that guarantee supply during the period of relocation and/or conversion. The Supplier must also inform the employee(s) responsible in the quality assurance department(s) as well as Schaeffler's central purchasing department of such plans.

In each of these cases, the Supplier must coordinate continuation and compliance with production and supply capacity with Schaeffler and ensure that the required resources are available.

Prior to the cessation of production of a contractual product and/or before volume production phase-outs, Schaeffler shall be given the final opportunity to order the contractual product that will no longer be produced in the future in unlimited scope. For this purpose, the Supplier shall announce the cessation of production and/or the phase-out of a series in a timely manner, but at least six months before the respective termination date, in writing or electronically.

4.4 Measures taken during disruptions

In the event of disruptions, the Supplier shall work out an emergency plan for correcting the disruption and publish it within his organization if the disruption is capable of adversely affecting the supply of Schaeffler with contractual products. The following are examples of disruptions:

- Machine or plant defects
- Broken tools
- Capacity problems
- Quality problems
- Damage or delays in shipping
- Disruptions in the Supplier's supply chain
- IT problems
- Other events (strikes, accidents etc.)

If a disruption occurs the Supplier shall notify the affected Schaeffler plants without delay and describe the emergency plan. If Schaeffler deems the emergency plan to be inadequate, Schaeffler is entitled to propose measures for correcting the disruption, taking the Supplier's interests into account. The Supplier is obligated to implement these measures if these measures and the implementation of them is reasonable.

5 Spare parts

After the end of production all suppliers are obligated to guarantee a period of availability of 15 years for Contract Products and spare parts. Within this period the Supplier may not, without written permission from Schaeffler, scrap tools, systems or other materials that are required for the manufacture of spare parts.

6 Supply methods and transmittal of requirements

6.1 Data analysis

Prior to establishing a suitable method of supply, a procurement and structural analysis of the affected materials will be conducted in collaboration with the Supplier. Schaeffler's overall requirements shall be taken into account.

6.2 Requirements planning and forecast

Long-term planning is required to ensure the Supplier has the capacity to supply. Schaeffler will provide the Supplier with a long-term, non-binding demand forecast on an item or a jointly coordinated aggregation level. In addition to the existing orders, this forecast is also based on a mid and long-term requirements estimate.

Binding production, materials and supply approvals will be issued in accordance with the Framework Agreement and/or other agreements existing between Schaeffler and the Supplier.

6.3 Supply methods

A variety of supply methods is required to secure materials supply.

The standardized materials requirements planning procedure that is to be used will be established by Schaeffler depending on the materials and supplier-specific requirements and with the goal of high supply security, minimal inventories, standardization of the procurement processes, etc. taking the interests of the Supplier into account.

Schaeffler uses the following standardized materials requirements planning procedure:

Plan-driven methods	
Delivery schedule procedure	<p>Description</p> <p>For a period of up to 12 months the Supplier will regularly receive requirements information (quantities and delivery dates) in the form of scheduling agreements (see Appendix B for an example of a scheduling agreement release).</p> <p>Schaeffler will regularly update the scheduling agreements on specified weekdays, whereby the dates indicate the arrival date (all-day event) in the respective Schaeffler plant.</p> <p>Other than the given delivery dates are permitted only if coordinated with Schaeffler.</p>
	<p>Communication by Schaeffler</p> <ul style="list-style-type: none"> - Rolling communication of forecast values on specified weekdays - Taking the agreed capacity and flexibility limits in the established timeframes into account - Maintenance of the planning parameters at item level <p>Duties of the Supplier</p> <ul style="list-style-type: none"> - Delivery of the scheduled quantities on the requirements date - Provision of promised capacity and flexibility - Written objection to provided delivery schedules within two working days if they are not accepted - In conjunction with consignment processing, compliance with defined minimum and maximum quantities at item number level
Vendor-Managed-Inventory (VMI)	<p>Description</p> <p>The Supplier assumes complete supply responsibility for a defined range of items in a plant. For this purpose, he will be kept informed of Schaeffler's plans in this regard.</p> <p>VMI may be agreed to in conjunction with consignment processing between Schaeffler and the Supplier.</p> <p>The framework conditions, that are required for this, shall be specified in a supplementary agreement to the <i>Consignment Store Agreement</i>.</p>
	<p>Communication by Schaeffler</p> <ul style="list-style-type: none"> - Provision of planning figures for the defined range of items - Establishment and maintenance of minimum and maximum inventory limits <p>Duties of the Supplier</p> <ul style="list-style-type: none"> - Sole responsibility for materials supply of a plant's defined range of items - Independent planning and control of the materials supply by processing the continuously provided planning figures

Consumption-driven methods	
KANBAN	<p>Description</p> <p>If the inventory of defined materials and/or number of containers falls to low levels, the Supplier will be given a signal to resupply in the short term.</p>
	<p>Communication by Schaeffler</p> <ul style="list-style-type: none"> - Definition of the KANBAN procedure (containers KANBAN, eKANBAN) - Container selection, number and volume - Definition and maintenance of the cycle and the organization <p>Duties of the Supplier</p> <ul style="list-style-type: none"> - Keeping the defined number of containers and parts in reserve - Compliance with agreed response times
Reorder point procedure	<p>Description</p> <p>A release order to the Supplier is triggered when Schaeffler falls short of a defined stock on order.</p>
	<p>Communication by Schaeffler</p> <ul style="list-style-type: none"> - Definition and maintenance of the order points taking the Supplier's response time and capacity limits into account - Timely release of the order <p>Duties of the Supplier</p> <ul style="list-style-type: none"> - Delivery of the ordered quantities while adhering to established response and capacity commitments

6.4 Consignment

In coordination with the Supplier consignment processing may be set up for the respective Schaeffler plants. Details of the consignment processing arrangement shall be specified in a separate *Consignment Store Agreement*.

Consignment processing may be combined with all supply methods listed under *item 6.3*.

7 Communication

The basis for successful cooperation between the Supplier and Schaeffler is properly conducted communication. For this reason the Supplier shall inform Schaeffler of the responsible contact persons. The Supplier shall promptly report any changes of the contact person.

7.1 Ongoing obligations to provide information

The Supplier shall make the following information available to the Schaeffler plants that are to be supplied with respect to every contractual product and update this information at least every 12 months:

- inventories
- any expiration of service life
- replenishment lead time
- tool data (initial quantity and/or period of tools in use, remaining quantity and/or period of tools in use)

7.2 Obligations to provide information in special cases

The Supplier shall promptly report all information that can adversely affect the contractual relationship with Schaeffler.

In urgent cases, in particular if timely or orderly deliveries made to Schaeffler by the Supplier are at risk, the Supplier shall also ensure that a contact person appointed by the Supplier is available at any time (i.e. also outside of normal business hours and on weekends and holidays).

If supply obligations (e.g. delivery quantity and/or date) cannot be met, this has to be reported to the respective Schaeffler employee responsible in a timely manner and without request.

7.3 Response time

When Schaeffler has questions (e.g. regarding inventories, production or delivery status, delivery schedule and changes) the Supplier has to respond within 24 hours and process them without delay.

7.4 Data exchange

In order to ensure a rapid data exchange between Schaeffler and the Supplier, data transfers shall normally be performed electronically via a variety of transfer procedures.

Schaeffler uses the SupplyOn Internet marketplace for electronic data transfers. The Supplier can receive release orders etc. by EDI or retrieve this procurement-related information in WebEDI. A condition for supplying Schaeffler is therefore participation in the SupplyOn Internet marketplace and entering into an EDI/WebEDI contract. Details are set out in a separate *EDI/ Web EDI Agreement*.

For data transfers Schaeffler is currently using the EDIFACT standard formats. In exceptional cases the VDA- or ANSI X.12 message formats can be implemented as an alternative. The exchange of VMI or financial data makes the EDIFACT format mandatory.

If the Supplier decides to use the WebEDI solution, data access is made available via the internet-based Web-Frontend provided by SupplyOn. Details and training for this system will be provided by SupplyOn separately.

7.5 Electronically exchanged documents / messages

The following documents/messages will be exchanged with the Supplier using SupplyOn-EDI or WebEDI.

7.5.1 Messages to the Supplier

For communication directed at the Supplier, depending on the agreed supply strategy, the following messages will be transmitted:

- Release orders
- Orders and order changes
- Credit notes (in conformance with the statutory provisions at Schaeffler's place of business)
- Inventory report data
- Inventory and gross demand information (VMI)

EDI transmittals of other messages will be reviewed individually.

7.5.2 Messages to Schaeffler

The Supplier shall make the following information available via SupplyOn (WebEDI or SupplyOn-EDI):

- Order confirmations (for individual orders)
- Shipping notifications

The type of information shall be coordinated with Schaeffler in detail.

7.5.3 Transaction data for consignment processing

In conjunction with the consignment warehouse procedure the following types of messages will be indicated:

- Goods receipt notifications (goods in consignment warehouse/ESP warehouse received)
- Goods issue notifications
- Corrections

7.5.4 Data exchange in the VMI process

Pursuant to the agreed supply strategy the VMI process (Vendor Managed Inventory) may be used. VMI messages are provided via the SupplyOn-VMI solution. In the VMI process the following information is transmitted to the SupplyOn VMI monitor and is updated daily and made available to the Supplier:

- Gross demand
- Warehouse inventory
- Receipt for goods received

This information is also made available to the Supplier in the form of an EDI message if necessary.

8 Delivery reliability

Delivery reliability from the supplier is valued with the 3 key figures Date Reliability (LZ1), Quantity Reliability (LZ2) and Logistics Complaints (LZ3).

In the document S296001 – Part 5 - Supplier Evaluation and to its annex 1 - Supplier Evaluation – Valuation Criteria the types of validation logic and valuation criteria are represented.

http://www.schaeffler.com/remotemedien/media/shared_media/12_suppliers/quality/quality_as_surance_agreement_qaa/supplier_evaluation/S_296001-5_A1_Evaluation_Criteria.doc/

9 Terms of delivery (Incoterms)

To define the terms of delivery for trading goods internationally, Schaeffler uses the Incoterms (International Commercial Terms) compiled by the ICC (International Chamber of Commerce). They facilitate internationally consistent interpretations of standard contract clauses.

Incoterms shall be agreed to contractually and documented (e.g. *(Purchasing) Framework Agreement, general conditions of purchase, order, etc.*). If no other agreement is reached, the designation of the terms of delivery refers to the most recent version of the Incoterms.

Current version of Incoterms: <http://www.icc-deutschland.de/icc-regeln-und-richtlinien/icc-incotermsR.html>

10 Packaging

The Supplier is responsible for protecting his products and delivering them in compliance with the agreement. He shall use proper and suitable packaging/outer packaging and a mode of transport that meets the same requirements.

10.1 General requirements

When selecting suitable packaging for delivery of the products the following points shall be primarily taken into account:

- Protection of the parts
- Costs of the packaging, handling and application
- Environmental compatibility
- Storability
- Ability to load and transport
- Integration into an existing packaging concept
- Compatibility (the material can be incorporated into Schaeffler's production in the packaging in which it was delivered)

10.2 Detailed information

For INA and FAG additional information is provided in the packaging manual

(www.schaeffler.com → Suppliers → Shipping and transport instructions → Packaging Handbook).

For LuK, the following specifications must be observed (www.luk.com → Suppliers → Logistics):

- Logistics manual
- Overview of packaging materials
- Packaging datasheet
- Empties requisitions

11 Labeling

When goods are delivered, both the (outer) packaging as well as the products themselves must be labeled in accordance with the agreements reached with Schaeffler and the co-applicable rules for packaging.

11.1 Labels to be used

Consignments must be marked in accordance with the Schaeffler GTL standard, as per the internationally recognised Global Transport Label Standard (Version 3) of the Joint Automotive Industry Forum (JAIF). The exact specifications of the TTL can be found in the “Schaeffler GTL Implementation Guidelines”.

(www.schaeffler.de → Suppliers → Logistics → Sets of rules
→ Schaeffler GTL Implementation Guidelines)

New suppliers must mark all consignments in accordance with this standard. Existing suppliers must convert to this standard. This changeover will take the form of a bilateral agreement.

Until an existing supplier has been converted to the GTL standard, the following regulations will remain valid in relation to marking.

The labels used must conform to the following requirements:

- Shipments must be labeled with a material tag pursuant to VDA 4902 Version 4 or ODETTE.
- When using small load carriers, the Supplier shall use small load carrier labels pursuant to VDA 4902 Version 4 or ODETTE
- Primary packaging must at least be identified with the Supplier's own label

For additional information on labeling and field values for the labels see **Appendix C**.

11.2 Basic requirements for labeling

When labeling (outer) packaging and products the following points shall be observed:

- The labeling must be legible and clear
- Old labels have to be removed
- Labels must be applied in accordance with requirements
- Labels must be affixed so that they cannot be lost (e.g. by securing with a removable residue-free adhesion point)
- Empty small load carriers have to be labeled accordingly
- Mixed shipments have to be labeled as such

Also note that:

- The form and content of the labeling depends on the packaging used
- Existing labeling surfaces or insert pockets will be used if they do not contravene other requirements
- Affixing labels to multi-trip packaging is not permitted.

All

- Shipping units (e.g. pallet)
- Shipping items (e.g. small load carrier or box)
- Primary packaging (e.g. bag in small load carrier or box)

must be labeled separately.

11.3 Requirements for labeling in exceptional cases

In exceptional cases to be approved by Schaeffler the packaging will be labeled with information that cannot be included on the standard label.

The information to be provided in these cases includes:

- Copy of the permission to deviate from specification / special approval issued by Schaeffler (see Appendix 3 QAA / S 296001 Section 3 – *Change Authorization / Special Approval*)
- Note regarding partial or residual shipment
- Labeling initial volume production samples

11.4 Detailed information

For INA and FAG additional information is provided in the packaging manual

(www.schaeffler.com → Supplier → Shipping and transport instructions → Packaging Handbook).

For LuK, the following specifications must be observed (www.luk.com → Suppliers → Logistics):

- Logistics manual
- Overview packaging materials
- Packaging datasheet
- Empties requisition

12 Delivery and documents

12.1 General provisions

The Supplier has to comply with the following requirements when delivering materials:

- The shipments has to be handed over to the freight operator with properly prepared and complete shipping documents.
- When shipping through a forwarding company the delivery note must be handed over along with the bill of lading.
- The Supplier has to ensure that the delivery notes are handed over along with the bill of lading at the respective Schaeffler plant.
- Acceptance of shipments that do not have the correct shipping documents may be refused.

12.2 Required shipping documents

The following documents must be handed over upon delivery:

- Bill of lading
- Delivery note
- If applicable, customs documents with customs invoice
- Other documents required in the order

12.2.1 Bill of lading

In all cases, the terms of delivery agreed to with Schaeffler pursuant to Incoterms as amended shall be specified on the bill of lading and shipping order.

12.2.2 Delivery note

The delivery note must contain:

- Delivery note number
 - Order number
 - Supplier number
 - Material number (13 or 15 digits)
 - Material abbreviation
 - Change index according to drawing
 - Total delivery quantity
 - Number, type and quantity per package
 - Gross and net weights
 - Cubic content for oversized goods
 - Unloading point
 - Distinct labeling of initial samples and mixed shipments
 - Separate listing of multi-trip packaging
- The packaging material number, quantity and designation will be specified. The corresponding data is available in the packaging datasheet.

12.2.3 Customs documents

The Supplier/exporter must promptly make all documents required for customs/import clearance available, in particular commercial invoices, packing lists, freight documents (bill of lading/AWB) origin/ and preferential documents.

Schaeffler may redebit the Supplier for import duties imposed due to missing customs documents (in particular origin/preferential documents).

The commercial invoices must contain all foreign trade related data, such as

- Customary description of goods
- Value of the goods
- Currency
- Customs tariff no.
- Country of origin
- Weight
- Quantity
- Term of delivery

12.3 Detailed information

For INA and FAG additional information is provided in the packaging manual

(www.schaeffler.com → Suppliers → Shipping and transport instructions → Packaging Handbook).

For LuK, the following specifications must be observed (www.luk.com → Suppliers → Logistics):

- Logistics manual
- Shipping and transport regulations
- Shipping and transport regulations for Hungary

13 General provisions

The contractual relationship shall be governed by the laws of the Federal Republic of Germany, excluding the German conflict of laws rules and the provisions of the UN Convention on Contracts for the International Sale of Goods (CISG). Unless the Parties agree to the exclusive jurisdiction of another competent court, all disputes between the Parties shall be heard and resolved by a court of competent jurisdiction in Nuremberg, Germany. Notwithstanding the foregoing, Schaeffler shall have the right to file legal actions against Supplier in any other court of competent jurisdiction.

In the event that any provision of this Agreement is invalid or may become invalid, the validity of the remaining provisions shall not be affected thereby and shall remain valid. The Parties commit themselves, in good faith, reasonably to replace any invalid provision with a valid provision that has an economic result equivalent the original provision.

14 Appendices

Appendix A - Logistics Agreement

SCHAEFFLER

 **FAAG**
Logistics Agreement

agreed upon between

 (following "customer")
 and

 (following "supplier")
 Level: 2012/06

EXAMPLE

Nr.	Element	Description	resp.	Parameter	Unit	Comment
1	Capacity / Flexibility	Agreed Range of Capacity	central	± Quarter Month		Max Capacity to be adjusted and agreed / requested flexibility
2	Forecast on supply quantity	Forecast Timeframe Revision Forecast Forwarding by Customer	standard		Month Calendar day Medium	
3	Division of scheduling agreement	Timeframe of scheduling agreement Smallest possible order/delivery quantity Order confirmation/deadline Objection period/deadline Forwarding of scheduling agreement when how	plant		Month h h Calendar day Medium	
4	Delivery dates	Daily dates Information Obligation if Quantity/Time Deviations Permissibility of Advance Delivery Delivery Cycle	plant		Calendar day Calendar day Calendar day Calendar day	
5	Quantity consistency	Permitted Quantity Deviations by Supplier	standard		%	
6	Changes to orders and scheduled delivery quantities (Definition of materials in accordance with appendix of logistics agreement)	A-Materials B-Materials C-Materials Cluster Materials Materials with Useful Raw Material Structure New Production Special Material	plant			

Appendix A - Logistics Agreement



agreed upon between
 (following "customer")
 and
 (following "supplier")
 Level: 2012/06

EXAMPLE

Nr.	Element	Description	resp. standard	Parameter	Unit	Comment
7	Inventory Management	Consignment Warehouse Minimum Stock of Supplier VMI (vendor managed inventory)	standard			
8	Commitment	on minimum stock agreements on discontinued production at customer	standard		Month Month	
9	Packaging and Transportation	Packaging Unit Material Identification Transportation	plant			
10	Incoterms		standard			according to general agreement
11	Organization and Contact Persons	Supplier Schaeffler Shipping Business hours incoming goods department (regulation by timeslots)	plant			Contact partner
12	Others					

Supplier

Date Signature

Date Signature

- 1. C-Materials, manufactured as variant of an A- or B-Material
- 2. C-Material, using raw materials of A- or B-Material

Appendix B – Example scheduling agreement release

Page 1



Schaeffler Technologies AG & Co. KG

1

Your person responsible

11

Please deliver to:

12

Scheduling agreement release

Plant/Pur.Grp./Scheduling agreement number/date			
2	3	4	5
MRP controller/Department			
6			
E-Mail of the purchaser			
7			
Our VAT registr. no. / Your VAT registr. no			
8		9	
Your vendor number with us/Your fax number			
10			

Page 1 / 2

Please send all invoices to the following address:

13

Example

Valid conditions of purchase for these scheduling agreement.

14

Appendix B – Example scheduling agreement release

Page 2

SCHAEFFLER

		Plant/Pur.Grp./Scheduling agreement number/date							
		2	3	4	5	Page 2 / 2			
Item	15	Transmission no.	16	created on	17				
Material	18								
Dimensions:	19								
	20	Target qty:							
	21	Scheduled qty.:							
	22	Cum. receiv. qty.							
	23	Last goods receipt:							
Firm zone to:	24								
Trade-of zone to:	25								
26	Delivery Date	27	Quantity	28	Change	29	Delivered qty.:	30	Cu._sched._qty.
									31

EXAMPLE

Appendix B – Example scheduling agreement release

Page 3 – Description of the fields of the scheduling agreement release

Nr.	Description
1	<i>Address of the Supplier</i>
2	<i>Plant</i> Number of the receiving Schaeffler plant
3	<i>Ekgrp</i> Purchasing group responsible
4	<i>Scheduling agreement number</i> This number must be noted on the delivery note and the Supplier's other shipping documents.
5	<i>Date the scheduling agreement was prepared</i>
6	<i>Scheduler/department</i> Contact data for the procurement officer in the ordering plant
7	<i>E-mail for the buyer /communication data</i> Contact data for the buyer
8	<i>Value added tax identification number Schaeffler</i>
9	<i>Value added tax identification number Supplier</i>
10	<i>Supplier number</i> Number used by Schaeffler for the Supplier
11	<i>Supplier's point of contact</i>
12	<i>Delivery address of the receiving Schaeffler plant</i>
13	<i>Invoice address Schaeffler</i>
14	<i>Additional information</i> Valid conditions of purchase for these scheduling agreement.
15	<i>Item</i> Item number of the material in the scheduling agreement
16	<i>Submission number of the scheduling agreement release</i> Serial numerator that records the number of previously submitted changes. Serves the purpose of unambiguous identification of the release. The data status last submitted to the Supplier by Schaeffler is always applicable.
17	<i>Date and time scheduling agreement release was submitted</i>
18	<i>Schaeffler material number</i>
19	<i>Schaeffler material description</i>

Appendix B – Example scheduling agreement release

Page 4 – Description of the fields of the scheduling agreement release

- 20 *Target quantity of the scheduling agreement*
 Schaeffler's scheduling agreements are for indefinite periods of time. Target quantities cannot be established in a scheduling agreement. The indicated value has no significance in the collaboration between the Supplier and Schaeffler.
- 21 *Scheduled quantity*
 The total materials quantity scheduled in scheduling agreement since the start of the term of the agreement.
- 22 *Cumulative quantity of goods received*
 Total material quantity of materials that Schaeffler received via the goods receiving department of the respective plant since the start of the scheduling agreement.
- 23 *Quantity and date of the goods received last entered by Schaeffler*
- 24 *Production approval*
 All items scheduled before the specified date may be produced by the Supplier. These materials are subject to a commitment to purchase.
- 25 *Materials approval*
 The Supplier may procure the materials for all items scheduled before the specified date.
- 26 *Delivery date*
 Date on which the ordering Schaeffler plant physically requires the material.
- 27 *Quantity*
 Scheduled quantity that Schaeffler requisitions, taking agreed minimum quantities into account.
- 28 *Change*
 Quantity changed from the last release order.
- 29 *Delivered quantity*
 Quantity already delivered from the schedule.
- 30 *Scheduled cumulative quantity CQ*
 Scheduled cumulative quantity indicates which total quantities are currently scheduled for this material.
- 31 *Scheduling data*
 Current requirements data.

Appendix C – Labels VDA 4902

Page 1 - VDA 4902 Version 4 – DIN A5

(1) Consignee	(2) Unloading point – storage location – usage key		
(3) Delivery note no. (N)	(4) Supplier's signature		
	(5) Weight net (kg)	(6) Weight gross (kg)	(7) Number package
(8) Reference no. customer (P)			
(9) Volume (Q)			
(10) Description delivery, service			
(12) Reference no. Supplier			
(11) Supplier no. (V)		(14) Change status of design	
(15) Package no. (S)		(13) Date	
(16) Batch no. (H)			

150 mm

210 mm

Appendix C – Labels VDA 4902

Page 2 - VDA 4902 Version 4 – mini-load container label

(1) Consignee	(2) Unloading point – storage location – usage key	(3) Delivery note no. (N)
(8) Reference no. customer (P)		
(9) Volume (Q)	(10) Description delivery, service	
(11) Supplier no. (V)	(12) Reference no. Supplier	
(15) Package no. Nr. (S)	(13) Date	(14) Change Status of design
(16) Chargen-Nr. (H)		

74 mm

210 mm